

SMALL BUSINESS GROWTH SERVICES

PROVIDING THE RESOURCES SMALL BUSINESSES NEED TO GROW.

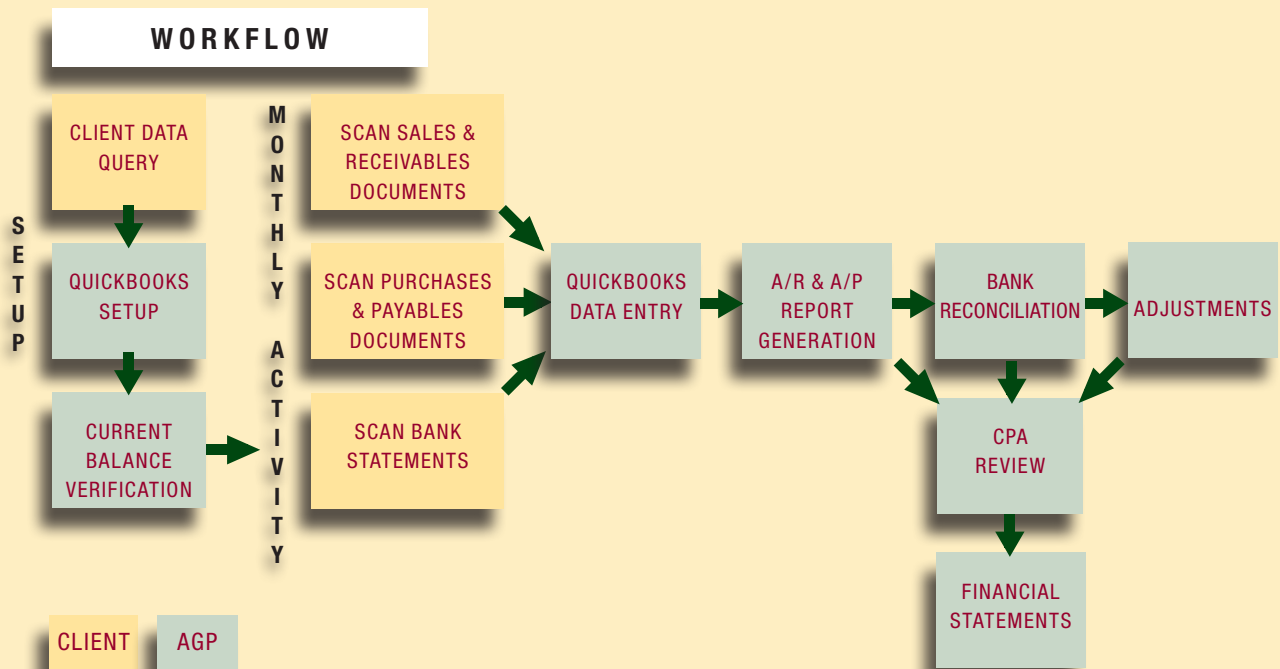
We want every small business to have the potential to be a big business. But sometimes, that potential gets stifled by spending valuable resources on administration rather than growth driving activities. Apple Growth Partners, in collaboration with our technology affiliate company, Lean Back-Office, offers Small Business Growth Services to assist new and growing companies with basic accounting, bookkeeping and administrative activities.

Utilizing Small Business Growth Services saves the expense of an in-house accounting staff, and monthly fee arrangements for base services keep costs predictable. Even more, all work is CPA supervised, so there is no sacrifice in the quality of work. Services are provided electronically using the latest technology and security, saving you travel and processing time. Considering all of these benefits, you'll not only have more resources to invest in your business, you'll also have superior information to guide your decisions.

BASE SERVICES

- Preparation of interim and annual financial statements
- General Accounting - including maintenance of General Ledger
- Bank Reconciliations
- Monthly and year end closings

Our well-defined business process for Small Business Growth Services ensures that all involved understand their roles, responsibilities and deliverables.



SMALL BUSINESS GROWTH SERVICES

FEE STRUCTURE.

With a fixed fee structure, you can rest assured that your bookkeeping expenses are consistent month to month. During your account setup, we'll determine the number of hours per month required for your specific accounting needs and establish your fees accordingly. We'll also assess your technology and hardware resources against the requirements for Small Business Growth Services. You'll need a computer, scanner, and internet access.

Accounting Services	Up to 6 hours per month	starting at \$200/month
	6 to 12 hours per month	starting at \$300/month
	12 to 20 hours per month	starting at \$500/month
Technology Access	FTP Portal & Licensing	starting at \$31.50/month

Today, and as your business grows, Apple Growth Partners is ready to support you with additional services on a project or ongoing basis. Please ask your Account Partner for details.

ADDITIONAL SERVICES

- *Accounts Payable & Receivable Management*
- *Budgeting & Control Assistance*
- *Tax Return Preparation - individual, partnership, corporate*
- *Sales Tax filing*
- *Other administrative services including employee benefit plan design and administration, human resources services and insurance may be contracted through Apple Growth Partners and provided by our strategic partners*

Growth Services

ACCOUNTING & ASSURANCE • TAX COMPLIANCE & PLANNING • SUCCESSION PLANNING • BUSINESS VALUATION • MERGERS & ACQUISITIONS
LITIGATION CONSULTING • TECHNOLOGY CONSULTING • ESTATE & FINANCIAL PLANNING • EMPLOYEE BENEFITS • BUSINESS ADVISORY BOARDS

Industry Experts

AUTOMOTIVE DEALERSHIPS • CONSTRUCTION • GOVERNMENT • HEALTHCARE/BIO TECH • HIGH TECHNOLOGY • MANUFACTURING & DISTRIBUTION
NOT-FOR-PROFIT • PROFESSIONAL SERVICES • REAL ESTATE • RESTAURANTS & HOSPITALITY